

**CENTRAL JERSEY JOINT INSURANCE FUND  
MEETING MINUTES  
December 20, 2018  
PISCATAWAY MUNICIPAL BUILDING  
PISCATAWAY, NJ**

**MEETING OF THE EXECUTIVE COMMITTEE CALLED TO ORDER AT 3:00 P.M.  
OPEN PUBLIC MEETING STATEMENT READ INTO RECORD**

**ROLL CALL OF THE 2018 EXECUTIVE COMMITTEE**

William Northgrave, Chairman, Township of Edison	Present
Daniel Frankel, Vice Chairman, Borough of Sayreville	Present
Nancy Costa, Secretary, Township of Hillsborough	Absent/Present (lost call, returned 3:13pm)
Robert Vornlocker, Township of Franklin	Present
Michael Gross, City of South Amboy	Present
Timothy Dacey, Piscataway	Present
John Bennett, Township of Woodbridge	Present
Colleen Connolly, Borough of Belmar	Absent

**ALSO PRESENT:**

Richard Lorentzen, Treasurer  
Donna Setzer, Qual Lynx  
Kathy Kissane, Qual Lynx  
Tony Jones, Qual Lynx  
Amy Pieroni, North American Insurance Management  
Paul Shives, JA Montgomery Risk Control  
Joseph Hrubash, Perma  
Brad Stokes, Perma  
Rachel Chwastek, Perma

**EXECUTIVE DIRECTOR:**

**New Membership Applications** – The Executive Director advised we have received applications for new membership from the Boroughs of Metuchen and Middlesex. Perma, along with our Marketing Manager and Actuary have reviewed their submission and associated loss information and recommends that an offer of membership be extended to both towns.

Metuchen passed a resolution on Monday, December 17<sup>th</sup> indicating their acceptance of the Fund's terms and conditions; the Borough of Middlesex passed a resolution at their December 18<sup>th</sup> meeting. The new member reviews were distributed.

**Motion to approve membership and bind coverage for the Borough of Metuchen and the Borough of Middlesex upon their acceptance of the Central Jersey JIF proposal.**

Moved: Commissioner Bennett  
Second: Commissioner Gross  
Vote: 6 Ayes, 0 Nays

Commissioner Bennett then asked the status of Belmar. The Executive Director advised they have prepared their resolution to renew with Central JIF, but it would not be confirmed until the last day of the year. Amy Pieroni advised she would be in attendance at that meeting.

**Executive Session for Certain Specified Purposes for Personnel, Safety, Public Property or Litigation**

**Motion to go into closed session**

Moved: Commissioner Bennett  
Second: Commissioner Dacey  
Vote: Unanimous

**Motion to return to open session**

Moved: Commissioner Dacey  
Second: Commissioner Bennett  
Vote: Unanimous

**Motion to return to approve PARS as reviewed**

Moved: Commissioner Dacey  
Second: Commissioner Bennett  
Vote: 7 Ayes, 0 Nays

**RISK MANAGERS:** NONE

**OLD BUSINESS:** NONE

**NEW BUSINESS:** NONE

**PUBLIC COMMENT:** NONE

**MOTION TO ADJOURN**

Moved: Commissioner Dacey  
Second: Commissioner Bennett  
Vote: Unanimous

Meeting adjournment at 3:22 p.m.  
Prepared by Rachel Chwastek, Assisting Secretary for

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Nancy Costa, Secretary