


**J.A. Montgomery**  
Risk Control

**Documenting Training  
for Vehicles, Tools &  
Other Equipment**



Central JIF Regional Training  
September 25, 2018

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**Why We Must Train**

- Reduce injuries to employees
- Reduce injuries and losses to others passing-by the vehicle or equipment
- Increase productivity
- Reduce damage to equipment
- PEOSH requires it

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**Why We Must DOCUMENT Training**

- Evaluate and improve our training programs
  - Maximize effectiveness, minimize time
- Post injury / accident analysis
- PEOSH requires it

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**Would you agree**

**Quality Training Doesn't Cost,  
Quality Training Should Pay**

In time  
In productivity  
In down-time of equipment

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**Options to Increase Your ROI  
Return on (Training) Investment**

- Lower costs
  - Training time
- Increase Returns
  - Time (higher worker productivity)  
(less equipment down-time)
  - Dollars (lower repair costs)
  - Confidence in your staff
  - Confidence when PEOSH visits

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**Initial  
Training**

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## Owner's Manual / Operator's Manual

- Starting point
- Available online
  - Use software to convert to Word
  - Modify to a checklist
- First pages are safety bullet points

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## Will Need to Identify

|  |   |
|--|---|
| <p><b>Required Knowledge</b></p> <ul style="list-style-type: none"> <li>Capacities</li> <li>Limitations</li> <li>Required PPE</li> </ul> | <p><b>Demonstrated Skills</b></p> <ul style="list-style-type: none"> <li>Conducting a pre-use inspection</li> <li>Normal start-up procedures</li> <li>Emergency procedures</li> <li>2 or 3 most-frequently performed tasks</li> </ul> |
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## SkyJack™ SJPX Series Personnel Lift Operator Manual – Page 1

**WARNING**

**FAILURE TO COMPLY** with your required responsibilities in the use and operation of the personnel lift could result in DEATH OR SERIOUS INJURY.

**FAILURE TO AVOID THIS HAZARD WILL RESULT IN DEATH OR SERIOUS INJURY.**

**THIS MACHINE IS NOT INSULATED. MAINTAIN SAFE CLEARANCES FROM ELECTRICAL POWER LINES AND APPLIANCES. YOU MUST ALWAYS REMAIN SEATED ON THE PERSONNEL LIFT. DOES NOT PROVIDE PROTECTION FROM CONTACT WITH OR PROXIMITY TO AN ELECTRICALLY CHARGED CONDUCTOR.**

| VOLTAGE RANGE (PHASE TO PHASE) | MINIMUM SAFE APPROACH DISTANCE |          |
|--------------------------------|--------------------------------|----------|
|                                | (FEET)                         | (METERS) |
| 0 TO 300V                      | AVOID CONTACT                  |          |
| OVER 300V TO 500V              | 10                             | 3.36     |
| OVER 500V TO 1000V             | 15                             | 4.6      |
| OVER 1000V TO 3600V            | 20                             | 6.1      |
| OVER 3600V TO 5000V            | 25                             | 7.62     |
| OVER 5000V TO 7500V            | 35                             | 10.67    |
| OVER 7500V TO 10000V           | 45                             | 13.72    |

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## Our Employees are Changing, Our Training Needs to Change Too



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## Questions & Answers



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## Where Do We Go From Here?

- What can J.A. Montgomery or the Central JIF do to help your training programs and documentation?
  - Word formatted forms on website
  - Library of training forms (like JHA)
  - Modification of JSO forms
  - Modification of JSO forms to fillable forms
  - Form an Ad Hoc Committee
    - Most important is to start
    - Don't give up the good, for not perfect
    - Living document

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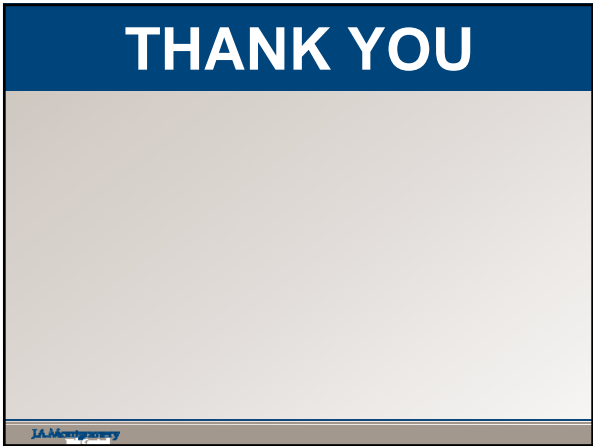
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