

Central Jersey Joint Insurance Fund  
Competitive Contract Request for Proposals

Notice is hereby given by the Central Jersey Joint Insurance Fund that a Competitive Contract in accord with N.J.S.A. 40A:11-4.1 will be received by the Fund on **SEPTEMBER 19, 2023 at 11:00 A.M.** prevailing time in the offices of the Fund at:

**BY MAIL:**

Central Jersey Joint Insurance Fund  
c/o PERMA Risk Management Services  
TRIAD 1828 Centre  
PO Box 99106  
Camden, NJ 08101  
\*Contains CJJIF CCRFP Response\*

**BY FEDEX, UPS, OR COURIER SERVICE**

Central Jersey Joint Insurance Fund  
c/o PERMA Risk Management Services  
TRIAD 1828 Centre  
2 Cooper Street – 18 Floor  
Camden, NJ 08102  
\*Contains CJJIF CCRFP Response\*

At which time and place the sealed proposals will be received for the following:

COMPETITIVE CONTRACTS

CC#23-01	ACTUARY
CC#23-02	ADMINISTRATOR (EXECUTIVE DIRECTOR)
CC#23-03	AUDITOR
CC#23-04	CLAIMS ADMINISTRATOR
CC#23-05	FUND ATTORNEY
CC#23-06	MANAGED CARE
CC#23-07	MARKETING MANAGER
CC#23-08	PAYROLL AUDITOR
CC#23-09	SAFETY DIRECTOR
CC#23-10	TREASURER
CC#23-11	WORKERS COMPENSATION LITIGATION MANAGER

Obtaining Competitive Contract Document:

Competitive Contract documents may only be obtained from the office of the Executive Director:

Bradford Stokes  
Central Jersey Joint Insurance Fund  
856-552-6816  
[bstokes@permainc.com](mailto:bstokes@permainc.com)

Bidders must comply with the requirements of N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27 et. Seq., The Fund will award these Competitive Contract in accord with Price and Other Factors as outlined within N.J.S.A 40A:11-4.1 et. Seq., and N.J.A.C. 5:34-4.1 et. Seq.,

Bidders are to respond with One (1) original submittal, one (1) clearly marked “copy” and **if needed, we will contact responders after the deadline to request an electronic copy of the response, via email.**

NOTE:

It is the bidder’s responsibility to ensure that the bid package is delivered by the bid opening date and time. Any bid document received after the deadline established by the Department of Purchasing will not be accepted, regardless of the method of delivery.

Report of Competitive Contract:

In accord with N.J.S.A 40A:11-4.4(d) the summary report will be posted on the Funds website at <https://centraljerseyjif.org/> at least 48 hours prior to the commissioners taking action on award.

This procurement has been advertised in accordance with the “Fair and Open Basis” and nothing further shall be required under the Pay-to-Play Legislation (N.J.S.A. 19:44A-20.7).

Date: August 10, 2023

Joseph Hrubash, Executive Director  
Central Jersey Joint Insurance Fund