



**Central Jersey**  
Joint Insurance Fund  
**STRONG. SAFE. SECURE.**

9 Campus Drive – Suite 216  
Parsippany, NJ 07054  
Tel (201) 881-7632 Fax (201) 881-7633

## **CENTRAL JERSEY JOINT INSURANCE FUND SPECIAL MEETING – JUNE 25, 2021 11:00AM**

**Call-in Number: (312) 626 6799**

**Meeting ID: 918 1679 5387**

**<https://permainc.zoom.us/j/91816795387>**

### **AGENDA**

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**MEETING OF FUND COMMISSIONERS CALLED TO ORDER**

**OPEN PUBLIC MEETING ACT STATEMENT**

In accordance with the Open Public Meetings Act, the Fund has complied with the notice provisions of the Sunshine Law, by giving at least 48 hours advance written notice of this meeting to the official newspaper of the Fund, stating the time, date, location and to the extent known, the agenda of this meeting, and by giving notice to each member of the Fund.

**ROLL CALL OF FUND COMMISSIONERS**

**EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA Risk Management Services**

- Audit Report as of December 31, 2020** – The Auditor’s Report as of December 31, 2020 has been sent to the Executive Committee. A representative from Hodulik & Morrison will be at the zoom meeting to review the Audit Report. Following the presentation and approval of the report, both Resolution 21-22 and Group Affidavit must be executed. Due to the need for telephonic meetings, we will e-mail the group affidavit to each commissioner to sign individually.

- Motion to Approve Year-End Financials as of December 31, 2020 as Presented, Adopt Resolution 21-22 and execute the Group Affidavit indicating that members of the Executive Committee have read the General Comments Section of the Audit Report.**

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**MEETING ADJOURNMENT**

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**Next Meeting – July 21, 2021**

**CENTRAL JERSEY JOINT INSURANCE FUND**  
**Resolution of Certification**  
**Annual Audit Report for Period Ending December 31, 2020**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2020 has been filed by the appointed Fund Auditor with the Secretary of the Fund as per the requirements of N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-36, and a copy has been received by each member of the EXECUTIVE COMMITTEE, and

**WHEREAS**, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

**WHEREAS**, the Local Finance Board has promulgated a regulation requiring that the EXECUTIVE COMMITTEE of the Fund shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the EXECUTIVE COMMITTEE have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments  
and  
Recommendations

and

**WHEREAS**, the members of the EXECUTIVE COMMITTEE have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments  
and  
Recommendations

as evidenced by the group affidavit form of the EXECUTIVE COMMITTEE.

**WHEREAS**, such resolution of certification shall be adopted by the EXECUTIVE COMMITTEE no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

**WHEREAS**, all members of the EXECUTIVE COMMITTEE have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the EXECUTIVE COMMITTEE to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

**NOW, THEREFORE, BE IT RESOLVED**, that the EXECUTIVE COMMITTEE of the Central Jersey Joint Insurance Fund, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey, dated July 30, 1968, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

WE HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION  
PASSED AT THE MEETING HELD ON JUNE 25, 2021.

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**WILLIAM NORTHGRAVE, Chairman**

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**NANCY COSTA, Secretary**

**GROUP AFFIDAVIT FORM**  
**CERTIFICATION OF EXECUTIVE COMMITTEE**  
**of the**  
**CENTRAL JERSEY JOINT INSURANCE FUND**

We members of the Executive Committee of the Central Jersey Joint Insurance Fund, of full age, being duly sworn according to law, upon our oath depose and say:

1.) We are duly elected members of the Executive Committee of the Central Jersey Joint Insurance Fund.

2.) In the performance of our duties, and pursuant to the Local Finance Board Regulation, we have familiarized ourselves with the contents of the Annual Fund Audit filed with the Secretary of the Fund pursuant to N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-36 for the year 2020.

3.) We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled:

**GENERAL COMMENTS - RECOMMENDATIONS**

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Attest: Nancy Costa, Secretary to the Fund \_\_\_\_\_